

Thanks for dropping by our website. Our website content is for your general information and use only. It may change from time to time.

These Terms set out a legally binding arrangement for you to use our website. If you do not agree to these Terms, please leave. If you continue to use our website it will be on these terms.

- If you enter any information about yourself on our website, including in any contact form, we will hold and use that information in accordance with our [privacy policy](#)
- Please check the service descriptions before purchasing and make sure they suit your requirements. Our Terms of Business for the supply of services are available separately.
- If this website uses cookies, you can decide which ones to allow.
- The information on our website is designed to be a general guide. You should take specific advice about your situation before acting on any general advice given
- This website contains material which is owned by or licensed to us. All of it is someone's copyright. You may not copy or use all or part of the design or content of this site without our written permission. You can apply for this permission by emailing us letting us know exactly what you want to copy and why (tom@tomballvirtualassistant.co.uk)
- You are only authorised to:
 - browse the site
 - contact us using the contact forms
- You must not attempt to distribute viruses, malware or other harmful code, send multiple requests for access and files to the point of overwhelming our server, attempt to distribute spam or unsolicited material via our site, or attempt to gain unauthorised access to our server, accounts, or networks.
- When sharing a link to our site you must not suggest we promote or endorse any other business, product, or service, unless we have published that we do or you have obtained permission in writing from us to do this.
- This website may also include links to other websites. They do not automatically signify that we endorse those websites. If you follow those links, our privacy and cookie policies (if any) cease to apply.
- Your use of this website and any dispute arising out of such use of the website is subject to the laws of the jurisdiction of the country we are based in

We hope you find our website useful and helpful, and we always welcome comments as to how we may improve it. Please contact us using the details on this site.
